

# SUP 401(k) #807302 ENROLLMENT FORM

**Please read carefully for instructions on submitting your enrollment form.**

- The attached form should be completed and returned to the captain of your voyage if you are an offshore employee or to your employer if you are a shoreside employee.
- Standard retirement Services has provided this form as a convenience. Availability of this form does not necessarily imply eligibility for enrollment in the SUP 401(k) Plan. (The "Plan").
- It is important that you understand the terms of the Plan before taking any action. Please refer to the Summary Plan Description for a summary of the benefits and policies for the Plan.
- If you have any questions concerning this form or procedures, please contact a Standard call center representative at infoLine: 1-800-858-5420.

## **ACCOUNT ACCESS INFORMATION**

To register with Personal Savings Center for the first time: you will need your Social Security Number and a personal Identification number (PIN) assigned to you. If you do not have your PIN, please contact a Standard Call Center representative at infoLine 1-800-858-5420 follow the prompts and then press "zero" for a representative.

If you have your PIN and have not done so already, you should register to use the website. As part of the registration process, you will need to create a unique login code and password for future visits to the Personal Savings Center.

1. Go to <http://retirement.standard.com>
2. Select "Register for Personal Savings Center".
3. Complete the fields including your email address. Providing your email address will allow you to quickly resolve future password issues
4. Submit.
5. Login and review your account

**401(k) ENROLLMENT FORM**  
**SUP WELFARE PLAN**  
**#807302**

Please check one:

Initial Enrollment

Please complete sections  
1,2,3 & your Beneficiary Designation Form

Change or Resume Contributions

Please complete sections  
1,2 & 3

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**1 Personal Information**

Name: \_\_\_\_\_ SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Date of Birth \_\_\_\_\_

City, State, ZIP \_\_\_\_\_ email: \_\_\_\_\_

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**2 Contribution Election**

For 2015 the maximum allowed 401(k) contribution is \$18,000.00  
\$24,000 if you are age 50 or older

I understand that this contribution change will not be effective until the next enrollment period stipulated by the provisions of the Plan and policies of the Plan Administrator.

**Salary Reduction (Pre-Tax)**

Deduct the following whole percentage or the following whole dollar amount on a PRE-TAX basis as a salary reduction 401(k) contribution from each of my paychecks:

For offshore employees, this election is valid for the current voyage or assignment.

For shoreside employees this election is valid until changed by you.

\_\_\_\_\_ % OR \$ \_\_\_\_\_

The amount of deferrals you have chosen will reduce your compensation includable in income for the taxable year of the deferral  
Your deferrals and any earnings will be taxable when they are distributed.

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*If you do not make an investment allocation, your 401(k) contributions will invest into T. Rowe Price Target Retirement Funds as detailed in the Special Notice April 1, 2008. Please refer to the chart on the back of this form for a summary of the default Target Retirement Date Funds.*

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**3 Authorization**

I authorize my employer and the Plan Administrator to deduct from my earnings the amounts determined by the percentage(s) designated above and to forward such amounts to the Plan. I also direct my employer and the Plan Administrator to implement any other instructions I have provided on this form. I have read the disclosure statement that follows and, by signing here agree to be bound by its terms. The employer, trustees and any others concerned with the administration of the Plan are entitled to rely on these instructions: each shall be fully protected in taking or omitting any action under any provisions of the Plan in reliance on the information I have provided and selection I have made.

Participant Signature \_\_\_\_\_ Date \_\_\_\_\_

## DISCLOSURE STATEMENT

You must notify The Standard within 15 days of receipt of your quarterly account statement if an error occurred, or if you requested and confirmed an investment transfer or directive change that was not completed during the period covered by the statement. You may give notice by contacting a customer service representative at 800-858-5420 or by e-mailing [savings@standard.com](mailto:savings@standard.com). Unless you give such notice, The Standard will not be liable if circumstances beyond its control prevent the transaction, or if its liability is otherwise limited by regulation or agreement.

### Investment Choices

You may make changes to investment allocations for your contributions (or your existing account balances) via the Personal Savings Center Web Site or InfoLine Phone System, or by mailing or faxing this form to Standard Retirement Services.

- \* The Personal Savings Center website is <http://www.retirement.standard.com>
- \* The InfoLine is accessed by dialing the toll-free number of 1-800-858-5420
- \* You can also reach a Standard Retirement Representative during business hours, toll-free 1-800-858-5420
- \* The "Investment Choice Form" is also available as a planning template to assist you with making your selections online or may be completed and returned to Standard Retirement Services by faxing to 1-971-321-7998 or mailing to: Standard Retirement Services, Attn: Account Manager, 1100 SW Sixth Ave., P9A, Portland, OR 97204

If this is your first time participating in the 401(k) or you have never made an investment election for the 401(k) Plan your contributions will automatically be invested in one of the following T. Rowe Price Target Retirement Funds based on your age and expected retirement at age 65 unless you affirmatively elect other investments. If you have already made an investment election for the 401(k) Plan, these elections remain in effect until you change them.

FUND NAME	Birth Year Range
RELIANCE Trust MetLife Series 25053 Class II	1938 and before
T. Rowe Price Target Retirement Income Fund Adv-PARIX	1939-1944
T. Rowe Price Target Retirement 2010 Fund Adv-PARAX	1945-1954
T. Rowe Price Target Retirement 2020 Fund Adb-PARBX	1955-1964
T. Rowe Price Target Retirement 2030 Fund Adv-PARCX	1965-1974
T. Rowe Price Target Retirement 2040 Fund Adv-PARDX	1975-1984
T. Rowe Price Target Retirement 2050 Fund Adv-PARFX	1985-1994